

Preparation, Submission and Publication of Manuscripts

The Australian Community Psychologist publishes work that is of relevance to community psychologists and others interested in the field. Research reports should be methodologically sound. Theoretical or area review papers are welcomed, as are letters, brief reports and papers by newer contributors to the discipline. Contributions towards the four sections of the journal are sought.

The Australian Community Psychologist is published twice per year and online and is available via the website of the Australian Psychological Society's College of Community Psychologists' page (<http://www.groups.psychology.org.au/GroupContext.aspx?ID=883>).

Articles

Contributions that are state of the art reviews of professional and applied areas and reviews and essays on matters of general relevance to community psychologists. They are between 4,000 and 10,000 words, including all tables, figures and references.

Research Reports

This section is for the publication of empirical research reports relevant to community psychologists. They are between 4,000 and 10,000 words, including all tables, figures and references.

Practice Issues

This section publishes individual manuscripts and collections of manuscripts which address matters of general, professional and public relevance, techniques and approaches in psychological practice, professional development issues, and professional and public policy issues.

Book Reviews

The journal publishes book reviews of up to

1,000 words. Books reviewed relate directly to the major areas of practice in community psychology.

Review and Publication of Manuscripts

The acceptable word processing programme format is Microsoft Word. All manuscripts are to be submitted electronically to the:

Editor

Lauren Breen

email: lauren.breen@curtin.edu.au

If authors experience any difficulty with electronic submission, hard copy materials together with a disc copy should be sent to:

Dr Lauren Breen

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All contributions, including book reviews are handled by an appropriately qualified Associate Editor and all contributions are blind-reviewed.

Articles submitted for review must be original works and may not be under consideration elsewhere.

It is a condition of publication that authors assign the copyright of their articles to the Australian Psychological Society.

All manuscripts for consideration for publication in *The Australian Community Psychologist* must be formatted according to the instructions for authors below.

Instructions for Authors

The following constitutes advice to contributors that is relevant generally to all journal sections.

Every submission must include:

1. A cover letter stating the section of the journal to which the author(s) wish to submit the article.

2. The complete manuscript including title page, abstract, text, tables, acknowledgements, references and illustrations.

Written permission from the publisher (copyright holder) to reproduce any previously published tables, illustrations or photographs.

Manuscripts should be arranged as follows:

Title page

Abstract and keywords

Text

Acknowledgements

Disclosures if required

References

Short biography of author/s

Address for correspondence from readers (e.g., an email address)

Tables and figures should be placed in the correct position within the body of the text.

Number pages consecutively, beginning with the Title page as page 1.

Sections of the Manuscript

Title Page should contain:

Title: Should be short and informative.

Recommended length is between 10 and 12 words.

Short title with a maximum of 50 characters

Author: This should include the author's name in the preferred form of given name, family name.

Institution and Affiliations: This identifies the location where the author(s) undertook the investigation.

Corresponding Author: Provide the name, exact postal address with post code, telephone number, fax number and email address of the author to whom communications and requests for reprints should be sent.

Specific Formatting Requirements

Paper Size, Margins, Alignment

A4 page, ALL margins 2.5cm.

Spacing

All text double spacing, left aligned (not justified) unless otherwise specified.

Font & Size

Times New Roman, 12pt unless otherwise specified.

Paper Title

14pt, bold, centred, sentence case.

Place one line after the paper title.

Abstract and Keywords

12pt, italics, left aligned.

Place one blank line before and after the abstract.

The abstract must be no more than 200 words.

Place up to 6 (six) keywords.

Normal Text

12pt, Times New Roman double line-spacing, left aligned (not justified)

Do not leave line spaces between paragraphs but indent the first line of each paragraph.

Long Quotes (roughly, quotes of 30 words or more)

12pt, italics, indented 1 cm left and right

1st Level Heading

Sentence case, bold, centred, not italics.

1st Level of Subheading

12pt, italics, sentence case, left aligned.

Leave one line space before this level of subheading.

Do not number subheadings.

2nd Level of Subheading

12pt, italics, sentence case, left aligned. Text should continue on the same line.

Leave one line space before this level of subheading.

Tables, Figures, and Diagrams

Captions in 12pt and typed below the figure, as required by Publication Manual of the American Psychological Association Sixth Edition. These should be black and white and inserted in the correct place within the body of the text. Do not allow a figure or table to be split over two pages or to be separated from its label or caption.

Diagrams, illustrations, graphs, etc, must be 'screen readable'. This means fully legible and readable on screen when displayed at widths that ideally do not exceed about 750 pixels and certainly should not exceed 1000 pixels.

Page Numbers

Insert page numbers at the top of the page, right aligned, beginning with the title page.

Footnotes

Avoid using footnotes.

References and Citations

Use the Publication Manual of the American Psychological Association Sixth Edition citation and reference style. List references under the 1st level subheading,